



Dear Customer,

Further to last month's communication that Eden UK will be moving to a new operating system, we would like to take this opportunity to explain the new invoice layout to all of our customers.


The main focus has been redesigning the invoice so that it is easier to understand. Your invoice now includes a new look summary sheet which provides all the charges you have been invoiced for and the layout has also changed to provide a clear breakdown of the charges associated with each delivery location.

On the last page of the invoice you will find helpful information and contact details - please always remember to quote your Eden account number when contacting us.

You can call us on 0844 800 33 44 or visit [www.edensprings.co.uk](http://www.edensprings.co.uk)

All goods

**INVOICE**  
21st December 2009



Any Company  
Any Street  
Any Industrial Estate  
Any Town  
G72 0BP

Account No: 222222  
Invoice No: 31111111  
Invoice Date: 21/12/2009  
Payment Method: Cheque  
Due Date: 18/01/2010  
Page No: 1 of 2

**Payment terms 28 Days from date of invoice**

Invoice Total  
Payment Due - 18/01/2010

December Invoice Total	39.10
Overdue Balance	0.00
Total to Pay	39.10 GBP

**Invoice Summary**

Contract No	Cost Centre / PO	Delivery Location	Net	VAT Rate
124647		Any Company, Any Street, Any Industrial Estate, Any Town, G71 0BP	34.00	15.00%
			Net Total	34.00
			VAT Total	5.10
			December Invoice Total	39.10


**Statement of Account**  
Total Amount Payable = £39.10

Transaction Date	Transaction Number	Transaction Description	Amount
21/12/2009	31111111	Invoice	39.10
Statement Balance			39.10

Thank you for your custom.

EDEN SPRINGS UK LIMITED  
Unit 6, 3 Livingstone Boulevard  
Hamilton International Technology Park  
Blantyre G72 0BP  
Tel: 0844 800 33 44  
Fax: 01698 725 970  
[www.edensprings.co.uk](http://www.edensprings.co.uk)


Eden water - your source of well-being at work



Summary of charges per delivery point

Statement details of all amounts owing to Eden

Account No: 222222  
Invoice No: 31111111  
Invoice Date: 21/12/2009  
Page No: 2 of 2



Contract No: Delivery Address  
124647 Any Company, Any Street, Any Industrial Estate, Any Town, G71 0BP

**Consumable Costs**

Delivery Date	Delivery No	Cost Centre / PO	Product Description	Qty	Unit Price	Total	VAT Rate
20/12/09	00011111		18 LITRE WATER	2.00	5.00	10.00	0.00
20/12/09	00011111		18 LITRE DISPOS	2.00	6.00	12.00	0.00
						22.00	

**Hire Costs**

Period	Cost Centre / PO	Cooler Type	Qty	Unit Price	Total	VAT Rate	
04/02/09 - 31/01/2010		PRESTANING COOLANT (01/01/2010 - 31/01/2010)	1.00	11.00	11.00	15.00	
04/02/09 - 31/01/2010		ENVIRONMENTAL LEV (01/01/2010 - 31/01/2010)	1.00	0.70	0.70	15.00	
						12.00	
Contract Total						34.00	

**Rental and environmental charges per period**

**Total of consumable and hire costs**