



Dear Customer,

Further to last month's communication that Eden UK will be moving to a new operating system, we would like to take this opportunity to explain the new invoice layout to all of our customers.

The main focus has been redesigning the invoice so that it is easier to understand. Your invoice now includes a new look summary sheet which provides all the charges you have been invoiced for and the layout has also changed to provide a clear breakdown of the charges associated with each delivery location.

On the last page of the invoice you will find helpful information and contact details - please always remember to quote your Eden account number when contacting us.

You can call us on 0844 800 33 44 or visit www.edensprings.co.uk

All goods

INVOICE
21st December 2009

Any Company
Any Street
Any Industrial Estate
Any Town
G72 0BP

Account No: 222222
Invoice No: 31111111
Invoice Date: 21/12/2009
Payment Method: Cheque
Due Date: 18/01/2010
Page No: 1 of 2

Payment terms 28 Days from date of invoice

Invoice Total
Payment Due - 18/01/2010

December Invoice Total	39.10
Overdue Balance	0.00
Total to Pay	39.10 GBP

Invoice Summary

Contract No	Cost Centre / PO	Delivery Location	Net	VAT Rate
124647		Any Company, Any Street, Any Industrial Estate, Any Town, G71 0BP	34.00	15.00%
			Net Total	34.00
			VAT Total	5.10
			December Invoice Total	39.10

Statement of Account
Total Amount Payable = £39.10

Transaction Date	Transaction Number	Transaction Description	Amount
21/12/2009	31111111	Invoice	39.10
Statement Balance			39.10

Thank you for your custom.

EDEN SPRINGS UK LIMITED
Unit 6, 3 Livingstone Boulevard
Hamilton International Technology Park
Blantyre G72 0BP
Tel: 0844 800 33 44
Fax: 01698 725 970
www.edensprings.co.uk

Eden water - your source of well-being at work

Energy | Health | Balance | Creativity | Focus

Summary of charges per delivery point

Statement details of all amounts owing to Eden

Account No: 222222
Invoice No: 31111111
Invoice Date: 21/12/2009
Page No: 2 of 2

Contract No: Delivery Address
124647 Any Company, Any Street, Any Industrial Estate, Any Town, G71 0BP

Consumable Costs

Delivery Date	Delivery No	Cost Centre / PO	Product Description	Qty	Unit Price	Total	VAT Rate
20/12/09	00011111		18 LITRE WATER	2.00	3.00	6.00	0.00
20/12/09	00011111		18 LITRE DISPOS	2.00	6.00	12.00	0.00
							22.00

Hire Costs

Period	Cost Centre / PO	Cooler Type	Qty	Unit Price	Total	VAT Rate		
04/02/09 - 31/01/2010		PRESTANING COOLANT (01/01/2010 - 31/01/2010)	1.00	11.30	11.30	15.00		
04/02/09 - 31/01/2010		ENVIRONMENTAL LEVY (01/01/2010 - 31/01/2010)	1.00	0.70	0.70	15.00		
							12.00	
							Contract Total	34.00

Rental and environmental charges per period

Total of consumable and hire costs